Board of Trustees

Mental Health Advocacy Service

November 12, 2016

Children’s Hospital, Board Room B

200 Henry Clay Avenue

New Orleans, LA

10:00 am – 12:00 pm

Staff and Board Present: Joseph Seyler (Executive Director, non-voting); Julia Gradney (Staff, non-voting), Martin Drell, Dudley Flanders, Robert Garda, David Katner, Hector Linares, Steve Scheckman

1. **Approval of minutes from last meeting:**  Robert Garda moved to approve the minutes from August 27, 2016 with the following amendments: In Item 3: Approval of Prime Contract, the contract approved was between Venture and KempWorks, not Venture and Prime; In Item 5: Personnel Issues, the Director is posting for one Deputy Director position, not two separate Deputy Director positions. Steve Scheckman seconded the adoption of the minutes as amended, and the motion was unanimously approved.
2. **Proposed Budget for Fiscal Year 2017-18:** Julia Gradney and Joseph Seyler presented budget documents related to the FY 17-18 budget. Gradney and Seyler explained the need for modest budget increases in certain areas due primarily to workload increases experienced by the office. Budget documents will be submitted to the Division of Administration by November 15th.
3. **Annual Report for Fiscal Year 2015-2016:** Joseph Seyler distributed and reviewed the Annual Report for the current fiscal year, highlighting new sections for miscellaneous juvenile cases, trainings and community service of MHAS staff. Steve Scheckman moved to approve the Annual Report for FY 15-16. Dudley Flanders seconded the motion, which was approved unanimously.
4. **Proposed Contract – KempWorks:** Joseph Seyler explained the need for a contract with KempWorks for work not covered under prior agreements. Robert Garda moved to grant the Executive Director discretion to enter into a contractual agreement with KempWorks pursuant to the parameters discussed in light of remaining budget available for this fiscal year.
5. **Board Vacancy – La. Medical Society:** Robert Garda reported that several attempts have been made to get the Louisiana Medical Society to appoint a Board member to the vacant position designated for that organization. All attempts have been met with a lack of interest. Robert Garda asked board members with personal connections to an La. Medical Society members to contact him.
6. **Old Business:** Josephy Seyler reported that established Board policy grants the Executive Director authority to negotiate leases as well as any contracts for up to $5,000 in spending.
7. **New Business:** None.